



TOWN OF KITTERY

200 Rogers Road, Kittery, ME 03904
Telephone: (207) 475-1329 Fax: (207) 439-6806

WORKSHOP **6:00 P.M.**

The Town Council will meet with the Town Manager, Police Chief, Animal Control Officer and the Parks Commission to discuss issues associated with Fort Foster and other parks

August 22, 2016

Council Chambers

Kittery Town Council
Regular Meeting
7:00 p.m.

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes – 10/14/15 and 8/8/16 Regular Meetings
8. Interviews for the Board of Appeals and Planning
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

(080316-1) The Kittery Town Council moves to approve and authorize the Town Manager to sign a York County Maine Public Works Mutual Aid Agreement.

10. PUBLIC HEARINGS

(080316-2) The Kittery Town Council moves to hold a public hearing in accordance with Sec. 6.09 (4) of the Kittery Town Charter to transfer appropriations between accounts and carry forward requests.

			GENERAL FUND BUDGET TRANSFERS					
	TRANSFER FROM:	ACCT #	DESCRIPTION	AMOUNT	TRANSFER TO:	ACCT #	DESCRIPTION	AMOUNT
#1	ASSESSING	101150-68500	TRANSFERS OUT	\$ 55,850	ADMIN	101110-68500	TRANSFERS IN	\$ 55,850
#2	RESOURCE RECOVERY	101930-68500	TRANSFERS OUT	\$ 28,350	INTEREST PAYMENTS	101230-68268	2015 CIP BOND INTEREST	\$ 28,350
#3	RESOURCE RECOVERY	101930-68500	TRANSFERS OUT	\$ 22,800	POLICE	101310-68500	TRANSFERS IN	\$ 22,800
#4	RESOURCE RECOVERY	101930-68500	TRANSFERS OUT	\$ 24,210	FIRE	101320-68500	TRANSFERS IN	\$ 24,210
#5	PLANNING	101721-68500	TRANSFERS OUT	\$ 565	COUNTY TAX	101150-65480	OTHER PROFESSIONAL SRVCS	\$ 565
#6	IN TOWN PARKS	101730-68500	TRANSFERS OUT	\$ 8,150	GENERAL ASSISTANCE	101520-65480	TRANSFERS IN	\$ 8,150
#7	OTHER INSURANCES	103000-68500	TRANSFERS OUT	\$ 15,000	STREET LIGHTS	101330-68500	TRANSFERS IN	\$ 15,000
#8	PLANNING	101721-68500	TRANSFERS OUT	\$ 2,570	HYDRANT RENTALS	101340-65300	TRANSFERS IN	\$ 2,570
#9	FORT FOSTER	101735-68500	TRANSFERS OUT	\$ 11,100	MISC ACCOUNTS	101740-65025	COMPUTER MAINTENANCE	\$ 11,100
#10	PLANNING	101721-68500	TRANSFERS OUT	\$ 100	STATE/BANK FEES	101750-65954	BANK FEES	\$ 100
			TOTAL GENERAL FUND TRANSFERS FROM:	\$ 168,695			TOTAL GENERAL FUNDS TRANSFERS TO:	\$ 168,695
			OTHER FUNDS TRANSFERS to fund overdrawn accounts					
	COMPUTER REPLACEMENT / REPAIR	4020-68500	TRANSFERS OUT	\$ 3,462.95	OFFICE FURNITURE REPLACEMENT	4021-43580	TRANSFERS IN	\$ 3,462.95
	FORT FOSTER PIER	4016-68500	TRANSFERS OUT	\$ 16,000.00	DRAINAGE PROJECTS	4002-43580	TRANSFERS IN	\$ 16,000.00
			TOTAL OTHER FUNDS TRANSFERS TO CLOSE OUT ACCOUNTS	\$ 19,462.95			TOTAL OTHER FUNDS TRANSFERS TO	\$ 19,462.95

2016 CARRY FORWARDS				
CARRY FORWARD	ACCT #	DESCRIPTION	AMOUNT	EXPLANATION
HIGHWAY	101410-64010	FULL TIME SALARIES	\$ 34,000	TO COVER ANTICIPATED SHORTFALL IN SALARIES DUE TO THE RETIREMENT OF THE PWC
HIGHWAY	101410-64029	OVERTIME - SNOW & STORMS	\$ 20,000	TO COVER ANTICIPATED SHORTFALL IN SALARIES DUE TO THE RETIREMENT OF THE PWC
RESOURCE RECOVERY	101930-64010	FULL TIME SALARIES	\$ 20,000	TO COVER ANTICIPATED SHORTFALL IN SALARIES DUE TO THE RETIREMENT OF THE PWC
			GRAND TOTAL	74,000.00

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)
- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition

(080316-3) The Kittery Town Council moves to accept a donation in the amount of \$1,000 from Robert and Sylvia Carpenter to the Recreation Department for the Summer Adventure Camp to be deposited in account #1000-24300 Advanced Program Sales.

- b. (080316-4) The Kittery Town Council moves to approve the disbursement warrants

c. (080316-5) The Kittery Town Council moves to authorize Tributary Brewing Co. to hold two special events on Saturday, September 10th, 12 noon to 8:00 p.m. and Saturday, October 22nd, 12 noon to 8:00 p.m. and to extend the bonded area to a tent outside the tasting room.

d. (080316-6) The Kittery Town Council moves to authorize the Kittery PTA to hold its annual Seaside 4-Miler Road Race on Sunday, September 25th at Fort Foster and to hang a banner across Rogers Road from September 1st to September 25th to advertise the road race.

e. (080316-7) The Kittery Town Council moves to appoint Richard Brooks as a full member to the Parks Commission until 12/31/19.

f. (080316-8) The Kittery Town Council moves to appoint Joyce Tobey as Warden and Sandra Lutts as Deputy Warden for the November 8, 2016 General and Municipal Election and to approve the opening of the polls at 7:00 a.m. and closing at 8:00 p.m. at the Kittery Community Center, 120 Rogers Road.

g. (080316-9) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Port Authority to interview Mark Drummond for his re-appointment to that board until 8/31/21.

14. COUNCILOR ISSUES OR COMMENTS

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION

(080316-10) The Kittery Town Council moves to go in to executive session with the Town Manager in accordance with 1 M.R.S. §405 (6) (A) to discuss a personnel matter.

17. ADJOURNMENT